

Request for Proposals

Outcome Measures and Evaluation

Issued By:

The Ohio Statewide Independent Living Council

670 Morrison Road, Suite 200

Gahanna, Ohio 43230

www.ohiosilc.org

Issue Date: 1/23/2026

Proposal Due: 2/18/2026 at 5:00 PM

Contact for Question:

Jeremy Morris

Executive Director

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614-800-0123

1. Introduction and Background

The Ohio Statewide Independent Living Council (OSILC) is seeking proposals from qualified consultants to design and/or assess **outcome measures and service effectiveness** across programs and services. This project is in alignment with the 2025-2027 State Plan for Independent Living (SPIL). The SPIL provides a strategic direction for the work of the Independent Living Network in Ohio consisting of the OSILC and the 12 Centers for Independent Living.

The OSILC is a disability-led advocacy and planning organization promoting the independence, inclusion, and empowerment of individuals with disabilities in Ohio.

We are seeking a consultant to assess areas where further improvement can be made to increase the reporting of our network's effectiveness, simplify reporting structures, and align an outcome driven model with current federal reporting structures.

2. Purpose of the Needs Assessment

The overall purpose of the project is to:

- Review current practices and structures of the network partners.
- Assess the current federal reporting requirements for areas the network can enhance information to be efficient and outcome focused.
- Analyze barriers and limitations of the network.
- Recommend meaningful, feasible outcomes.
- Propose efficient mechanisms to assess quality, satisfaction, and impact of the network.

3. Scope of Work

The selected contractor will be responsible for completing the following tasks. Proposers may recommend refinements or enhancements to the scope.

- a. Review Current Outcomes, Services, and Requirements
 - i. Review of existing information and current reporting requirements
 - ii. Assess alignment between services, activities, and intended outcomes.
 - iii. Examine effectiveness of current network reporting.
 - iv. Identify redundancy reductions, gaps, and inconsistency.
- b. Assessment of Services
 - i. Assess current system of service reporting
 - ii. Provide recommendations for improvements and streamlining of reporting for front line staff
 - iii. Analyze models and procedures that can improve the networks reporting of performance.
- c. Outcome Measurement Framework
 - i. Recommend clear, measurable outcome statements for consumer services and community-based engagement.

- ii. Provide mapping of outcomes to current reporting requirements and structures.
 - iii. Create guides with clear differences of services and outputs, short-term outcomes to long-term outcomes.
 - iv. Propose practical indicators for network review and self-monitoring of effectiveness.
 - d. Data Collection and Use
 - i. Provide recommendations for improvements to the current data systems implemented.
 - ii. Provide recommendations for regularly assessing data quality and consistency.
 - iii. Provide recommendations that can reduce reporting burden on staff by improving operational effectiveness.
 - iv. Identify possible standard reporting templates to build consistency and accountability.
 - e. Reporting and Recommendations
 - i. Preparation of report of findings.
 - ii. Provide clear and actionable recommendations.
 - iii. Presentation of findings to the OSILC and CILs.

4. Deliverables

- a. At a minimum the proposal should include the following deliverables with anticipated timelines.
 - i. Finalized workplan.
 - ii. Data collection instruments.
 - iii. Draft report.
 - iv. Final report in accessible format.
 - v. Presentation of findings.

5. Project Timeline

- a. The project would be anticipated from March 15, 2026 – September 30, 2026.

6. Budget

- a. Proposals should include a budget that identifies:
 - i. Total project cost.
 - ii. Any anticipated expenses.

- iii. Optional project enhancements.
- iv. Hourly rates, fixed pricing, or deliverable-based payments.
- b. The total budget for this project shall not exceed \$50,000.

7. Proposer Qualifications

- a. Proposals should demonstrate:
 - i. Existing experience in conducting similar needs assessments.
 - ii. Relevant subject-matter expertise.
 - iii. Experience in stakeholder engagement.
 - iv. Experience in working with the disability community.
 - v. Commitment to ensuring accessibility in practices.
 - vi. Ability to meet timelines and deliver high-quality work.

8. Proposal Submission Requirement

- a. Proposals should include:
 - i. Cover Letter
 - ii. Organizational background and qualifications
 - iii. Proposed approach and methodology
 - iv. Work plan and timeline
 - v. Project team and roles
 - vi. Budget and budget narrative
 - vii. Examples of similar work or references
- b. Proposals must be submitted electronically to jmorris@ohiosilc.org

9. Evaluation Criteria

- a. Proposals will be evaluated based on:
 - i. Background and qualifications (20 points)
 - ii. Work plan details (50 points)
 - iii. Budget reasonableness and value (30 points)

10. Conditions and Rights Reserved

- a. The OSILC reserves the right to:
 - i. Reject and or all proposals
 - ii. Request additional information or clarification
 - iii. Negotiate scope of budget with selected proposer

iv. Cancel or modify this RFP at any time

11. Questions and Clarifications

- a. Questions regarding this RFP must be submitted in writing to the contact listed above by: 2/6/2026